

Chancellery of the National Council of the Slovak Republic

According to § 12 subs. 2 lett. a) of the Act No. 183/2000 Coll. on libraries, § 143 subs. 10 of the Act of the National Council SR No.350/1996 Coll. on Parliamentary Rules of Procedure of the NC SR in wording in subsequent legal enactments and in compliance with Chancellery of the National Council of the Slovak Republic Rule this

Parliamentary Library Statute

is issued.

(1) Parliamentary Library is the part of Parliamentary Institute Department of the Chancellery of the National Council of the Slovak Republic („Chancellery“).

(2) Parliamentary Library is the kind of special library according to § 11 of the Act No.183/2000 Coll. on libraries („Library Act“).

(3) Parliamentary Library provides library, reference and information services to MP's of the National Council of the Slovak Republic („National Council“) and bodies of the National Council, employees of the Chancellery and selected external users. University students can use attendance services only.

(4) Parliamentary Library performs its activity independently, fairly and in compliance with the Chancellery Rule.

(5) Parliamentary Library cooperates with other departments of the Chancellery, with scientific places of work, universities and with cultural institutions.

(6) Parliamentary Library mainly:

- a) manages professional registration, revision and elimination of documents from the library stock in compliance with the Library Act,
- b) constructs, actualizes, cares and discovers stock of monographs, periodicals and other informatical sources in all the kinds of means (f.e. CD, DVD),
- c) with help of the integrated library-information system manages the library catalogue and in cooperation with IT Department of the Chancellery discovers it in computer net of the National Council,
- d) provides reference services,
- e) discovers primary and secondary information in all the kinds of means from other libraries and informatical sources in the Slovak Republic and in foreign countries,
- f) manages, issues and publishes lists of new books, periodical lists, thematic researches, bibliographical lists and legal periodicals contents,
- g) manages and developes international cooperation with foreign parliamentary libraries and with international library-informatical companies, and with other libraries in the Slovak Republic, too,
- h) information about library and information services, library stocks and library projects are provided on the Parliamentary library web page.

(7) Particular regulations of activities of the Parliamentay Library are appointed by the Library and Loan Rule of the Parliamentary Library, which is issued by the head of the library.

Andrej Kramár
Head
Chancellery of the National Council of the Slovak Republic

Bratislava, December 1st 2012